

BUXHALL VILLAGE HALL COMMITTEE

Minutes of the AGM of the Buxhall Village Hall Committee held on Thursday 25 April 2024 commencing at 7.00pm in the Village Hall, Buxhall

Present

Wayne Greenlaw (Chairman)
Hilary Hall (Vice Chairman)
Keith Proctor
Mim Proctor
Mike Drury

Emily Byam (Secretary)
Sally Greenlaw (Treasurer)
Gill Bottomley
Val Lord
Ben Nickell

2 members of the public were present.

Welcome and Apologies

The Chair opened the meeting and welcomed all present. Jon Bandell advised the Chairman prior to the meeting of his intention to step down from his role as a co-opted trustee so was not present. There were no other apologies received, all members were present.

Objectives and Timing of Agenda

The timing and agenda were agreed.

Declarations of Interest

No declarations of interest were received.

Minutes of the Previous Meetings

The Minutes of the meeting held on the Thursday 20 April 2023 were received, agreed as a correct record and signed by the Chair.

(Proposed by M Proctor seconded by H Hall, all members in favour)

Matters Arising from Those Minutes

There were no matters arising.

Report from the Chairman

The Chairman read out his annual report which is appended to this document.

Treasurers' Report and Presentation of 2023 Annual Accounts

The annual accounts for year ending 31 December 2023 were received and considered. The committee was advised that the accounts had been prepared by the treasurer in line with standard accounting practice and have been audited, certified as accurate and given a clean bill of health by the auditor.

Key points are set out below:

1. Hall hire fee receipts increased by £758.00 from 2022.
2. The biggest expense for 2023 was the kitchen refurbishment costing a total of £39,692 with the Parish Council donating £24,437.00, the Buxhall Community Council donating £500 and a grant from Mid Suffolk District Council of £11,030.26 (payment received 29.01.2024)
3. Fund raising in 2023 increased with the quiz nights raising £802 and the new monthly Tea Rooms raising £1,736.
4. The main repair for the year was the roof - £13,897 which the Parish Council reimbursed the Village Hall for.
5. Little Ernie net income for the year is £864 slightly up on last year.

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6. I have been looking at some investment accounts to invest approximately £25,000 in some kind of interest earning account with relatively easy access. I will keep you posted.

After due consideration it was resolved to:

Approve the annual accounts for the period to 31 December 2023.

(Proposed by M Proctor seconded by M Drury all members in favour)

Election of Trustees

All trustees resigned in compliance of the Trust Deed. Jon Bandell advised that he had decided not to stand for re-election. The Committee thanks Jon for all his work and support over the last year.

Following a nomination and election process it was resolved to appoint: Wayne Greenlaw, Emily Byam, Hilary Hall, Sally Greenlaw and Keith Proctor as Trustees to serve until the annual meeting 2025.

Co Option of Trustees

After a further nomination process, Mim Proctor, Gill Bottomley and Claire Farrell were co-opted as Trustees to serve until the annual meeting 2025.

Election of Representatives

It was noted that the following had been nominated to represent their organisations on the Buxhall Village Hall Committee; Val Lord for Buxhall WI, Ben Nickell for Buxhall Community Council and Mike Drury for Buxhall Parish Council. It was resolved to accept the nominations.

No new village groups had applied for representation on the committee. It was noted that the Parochial Parish Council no longer has a representative and it was suggested that they be asked.

Eligibility

All members confirmed and signed a declaration as to their eligibility to be members of the Buxhall Village Hall Management Committee and their willingness to act in the trusts of the Buxhall Village Hall Trust Deed.

Next Meetings

The next meeting of the committee was agreed as Thursday 25 April 2024 to follow the AGM.

The next meeting of the AGM was agreed as Thursday 24 April 2025 at 7.00pm.

Any Other Business

There being no other business the meeting closed at 7.30pm.

Emily Byam
Secretary
25 April 2024