

# **Buxhall Village Hall Management Committee**

(Registered Charity No: 304724)

**Mill Road, Buxhall, Stowmarket, Suffolk, IP14 3DS**

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**NOTICE IS HEREBY GIVEN THAT THE ANNUAL GENERAL MEETING OF THE  
BUXHALL VILLAGE HALL MANAGEMENT COMMITTEE WILL BE HELD AT 7.00PM ON  
THURSDAY 24 APRIL 2025 at BUXHALL VILLAGE HALL**

Trustees:	Wayne Greenlaw	Chair	Gill Bottomley
	Hilary Hall	Vice-Chair	Mike Drury
	Emily Byam	Secretary	Ben Nickell
	Sally Greenlaw	Treasurer	Val Lord
	Keith Proctor		Claire Farrell
	Mim Proctor		

## **A G E N D A**

### **Item**

- 1. Attendees and Apologies for Absence**
- 2. Declarations of Interest**  
*Any person having an interest in any matter on the agenda is required to declare as such.*
- 3. Minutes of the Previous Meeting**  
To receive and approve the Minutes of the Annual General Meeting held 25 April 2024.
- 4. Matters Arising from Those Minutes** *(not considered elsewhere)*  
To consider any matters arising from the minutes.
- 5. Chairman's Report**  
To receive a report from the Chairman.
- 6. Treasurers Report and Presentation of Annual Accounts 2024**  
To receive a report from the Treasurer and the Annual Accounts for year ending December 2024.
- 7. Trustees Re-election/Appointment**  
To re-elect/appoint Trustees to serve until the next AGM 2026.
- 8. Date and Time of Next Meeting**  
To note and approve the date of next Annual General Meeting of the Committee as Thursday 23 April 2026 at 7.00pm.

Emily Byam

Secretary

March 2025