

Buxhall Village Hall Management Committee

(Registered Charity No: 304724)

Mill Road, Buxhall, Stowmarket, Suffolk, IP14 3DS

**NOTICE IS HEREBY GIVEN THAT THE ANNUAL GENERAL MEETING OF THE
BUXHALL VILLAGE HALL MANAGEMENT COMMITTEE WILL BE HELD AT 7.00PM ON
THURSDAY 20 APRIL at BUXHALL VILLAGE HALL**

Trustees:	Keith Proctor	Chair	Gill Bottomley
	Wayne Greenlaw	Vice-Chair	Mike Drury
	Emily Byam	Hon. Secretary	Chris Hall
	Sally Greenlaw	Treasurer	Hilary Hall
	Neil Acheson		Mim Proctor

AGENDA

Item

- 1. Attendees and Apologies for Absence**
- 2. Declarations of Interest**
Any person having an interest in any matter on the Agenda is required to declare as such.
- 3. Minutes of the Previous Meeting**
To receive and approve the Minutes of the Annual General Meeting held 12 April 2022
- 4. Matters Arising from Those Minutes** *(not considered elsewhere)*
To consider any matters arising from the minutes
- 5. Chairman's Report**
To receive a report from the Chairman
- 6. Treasurers Report and Presentation of Annual Accounts 2022**
To receive a report from the Treasurer and the Annual Accounts for year ending December 2022
- 7. Trustees Re-election/Appointment**
To re-elect/appoint Trustees to serve until the next AGM 2024
- 8. Date and Time of Next Meeting**
To note and approve the date of next Annual General Meeting of the Committee as Thursday 18 April 2024 at 7.00pm.

Emily Byam

Secretary

February 2023